



Information and Instructions

Service Academy Nomination

United States Senator Sherrod Brown

Candidates and Parents: Please feel free to contact Senator Brown's Academy Coordinator, Kate Malone, at any time if you have questions or concerns about the application and nominations process. Phone: 216-522-7272 (Toll Free: 888-896-6446, press option 1 for Cleveland) Email: Kate_Malone@brown.senate.gov

SUBMISSION INFORMATION

We will begin accepting applications on August 1, 2012. The deadline for submitting your application packet is September 26, 2012.

Contents of the Application Packet:

- ✓ Application (5 pages)
- ✓ Essay #1 (See Page 3 Information and Instructions)
- ✓ Essay #2 (See Page 3 Information and Instructions)
- ✓ Adult Recommendation (See Page 4 Information and Instructions)
- ✓ Peer Recommendation (See Page 5 Information and Instructions)
- ✓ High School Transcript (An official or unofficial transcript is acceptable.)

DO NOT SEND A RESUME, PHOTOGRAPH OR ADDITIONAL LETTERS OF RECOMMENDATION.

Please send the complete application packet in one large, flat envelope to the address below and please do not staple the pages together. This will make it easier for us to scan the packet to create the PDF file. The application must be in Senator Brown's office by 5:00 PM on Wednesday, September 26, 2012.

Academy Coordinator
 Senator Brown's Office
 1301 East 9th Street, Suite 1710
 Cleveland, Ohio 44114

Applications received by mail in Senator Brown's office in August will be awarded 25 extra points. Applications received September 1 – September 15 will be awarded 15 extra points.

ACT and SAT Test Scores

We will obtain test scores directly from the academies because we can quickly access your most recent scores. However, if you wish to send us the results, you may do so at any time or you may ask the testing company to send results. Senator Brown's SAT Code is 1333 and his ACT Code is 7170.

Qualifications

To qualify for Senator Brown's nomination, you must be a United States citizen and a legal resident of the State of Ohio.

If you are attending an academy-sponsored military preparatory school, you may not apply for Senator Brown's nomination.

The service academies require the following:

- For West Point, Annapolis and the Air Force Academy, you must be at least 17 years old, but not yet 23 years old on July 1, 2013. The Merchant Marine Academy has the same minimum age requirement but accepts students who are not yet 25 years old on July 1, 2013.
- You must not be married, pregnant or have any legal obligation to support children or other dependents.

Medical Requirements

A service academy medical examination must be passed before a candidate can receive an appointment. The examination is scheduled by the Department of Defense Medical Examination Review Board (DODMERB). Please carefully review the medical information on the academy websites and contact the academies directly if you have any questions or concerns about disqualifying medical conditions.

The Selection Process

Prior to applying for a nomination from Senator Brown, please contact your academy or academies of choice to start the application process. Each academy will apprise you of any special physical, medical or academic requirements specific to that institution.

Each Member of Congress and U.S. Senator may have no more than five appointees in each of the service academies. Senator Brown uses the competitive process which permits him to nominate ten students for each appointment available. **A nomination does not guarantee acceptance to a service academy.** The Academy's Admissions Board ultimately decides who receives an appointment. You are encouraged to also seek a nomination from as many sources as possible, including the Vice-President, Senator Portman, your Member of Congress and for certain candidates, the President.

Senator Brown will appoint a Service Academy Selection Advisory Committee which will be comprised of volunteers who are former and active members of the military and/or local

community leaders. All applications will be reviewed to determine which students are most qualified for consideration. Those students who are deemed “highly-qualified” will be interviewed by Advisory Committee members in October or November. Those who receive nominations will be notified by mail before January 31, 2013.

ESSAY TOPICS

Each essay should be on a separate sheet of paper and should be no longer than one page in length.

ESSAY #1: SERVICE

Senator Brown places a high value on community service. Briefly describe the most significant service project with which you have been involved. Explain your role in the project and what was accomplished. This project may be related to your work through your school or through any other local, state, national or international organization.

ESSAY #2: CHALLENGES

You will face many challenges while attending a military service academy. You can expect to be challenged academically and physically. What are some of the other challenges you will encounter and how are you preparing yourself to meet these challenges?



U.S. Senator Sherrod Brown

Adult Recommendation

To the candidate: Please provide this information to an adult (not a family member) who knows you well. That person should return the letter of recommendation to you so that you can include it as part of your application packet.

Adult Recommendation Instructions

Thank you for agreeing to write a letter of recommendation in support of this candidate who is seeking a nomination from Senator Brown to attend one of the service academies. Those who are appointed to an academy must be strong in mind, body and spirit to meet the challenges they will encounter during the next four years and beyond. We want to know what traits of scholarship, leadership and/or character you have observed while interacting with this candidate. Please also include any other information which you believe would be helpful to us in making our evaluation.

In addition, your letter of recommendation should include your full name, address and phone number where we can reach you, if necessary. Please also let us know how long you have known the candidate and the capacity in which you have known him/her.

Your letter of recommendation should be returned to the candidate so it can be submitted as part of the application packet. Your letter should not be in an envelope.

The candidate must submit his/her entire application packet on or before September 26, 2012.



U.S. Senator Sherrod Brown

Peer Recommendation

To the candidate: Please provide this information to the friend, classmate or teammate (not a family member) you have chosen to provide a letter of recommendation on your behalf. That person should return the letter of recommendation to you so that you can include it as part of your application packet.

Peer Recommendation Instructions

Thank you for agreeing to write a letter of recommendation in support of this candidate who is seeking a nomination from Senator Brown to attend one of the service academies. Those who are appointed to an academy must be strong in mind, body and spirit to meet the challenges they will encounter during the next four years and beyond. As a peer, you have a unique perspective of this candidate and you can help us in our evaluation. We want to know what you have observed while interacting with this candidate and specific examples of this candidate's leadership skills, ability to work with others and/or character traits.

In your letter of recommendation please include your full name, address and phone number so that we may contact you, if necessary. Please also tell us how long you have known the candidate and the capacity in which you have known him/her.

Your letter of recommendation should be returned to the candidate so that it can be submitted as part of the application packet. Your letter should not be in an envelope.

The candidate must submit his/her entire application packet on or before September 26, 2012.



**SERVICE ACADEMY NOMINATION APPLICATION
CLASS ENTERING 2013
United States Senator Sherrod Brown**

Deadline: September 26, 2012

PERSONAL INFORMATION

Please type or print legibly. You may retype/reproduce this application using a computer.

Name _____
(First) (Middle) (Last)

Permanent Ohio Address that qualifies you for a nomination from Senator Brown:

(Street Address)

(City) (State) (Zip Code) (County)

Mailing Address (if different) _____
(Street Address)

(City) (State) (Zip Code) SS# (last 4 digits only) _____

Home Phone _____ Email Address _____

Date of Birth _____ Age on July 1, 2013 _____

Name of High School _____ Year of Graduation _____

If you are not a high school student, please tell us about your current status.

_____ College _____ College ROTC _____ Prep School _____ Active Military

_____ Other (Please explain.) _____

NOTE: Military Academy Sponsored Prep School Students are not eligible to apply for Senator Brown's nomination.

If attending an educational institution, please provide its name and location:

School Name _____

NOMINATION SOURCES

You are strongly encouraged to apply to ALL available nominating sources. Please list the other nominating sources to which you have applied or will be applying.

President _____ Vice President _____ Senator Portman _____
Member of Congress _____ Congressional District Number _____

INTERVIEW PREFERENCE

Interviews are expected to take place on Saturdays during October and November. Please provide us with your 1st and 2nd preference for the location where you would like to be interviewed. Candidates who will not be in Ohio may request a phone interview.

_____ Elyria (Lorain County) _____ Columbus _____ Cincinnati
_____ Youngstown _____ Bowling Green _____ Athens

_____ I will not be in Ohio during October and November. I am requesting an interview by phone.

ACADEMY PREFERENCE

You may select to be considered for one or more Academies, although you can only be nominated for one academy. Rank by order of preference (1st, 2nd, 3rd, 4th). Rank only those academies for which you want to be considered.

_____ U.S. Air Force Academy _____ U.S. Merchant Marine Academy
_____ U.S. Military Academy _____ U.S. Naval Academy

LEADERSHIP

Check the year(s) that you held or expect to hold this position. Use the extra spaces provided to list any other leadership positions you have held in school or non-school organizations. Eagle Scout/Gold Award, Buckeye Boys/Girls State and Academy Summer Seminars are not required for nominations purposes; however, credit is given for completion of these programs because of the leadership experience gained.

Leadership Position	10 th	11 th	12 th
Eagle Scout or Gold Award			
Buckeye Boys/Girls State (You must have been selected AND must have attended to receive credit.)			
Academy Summer Seminar (You must have been selected AND must have attended to receive credit.)			
Class Officer			
Student Body Officer			
Officer in JROTC/Civil Air Patrol/Sea Cadet Corps			
Sports Team Captain			
Editor-in-Chief (newspaper/magazine/yearbook)			
National Honor Society Officer			
Other:			
Other:			
Other:			
Other:			
Other:			
Other:			

PHYSICAL FITNESS

List all organized athletic activities (school and non-school) in which you participated or expect to participate. Also include such organized activities as marching band, cheerleading, dance teams, etc. that are of a physical nature.

Athletic Activity	10 th	11 th	12 th

List all individual physical fitness activities in which you routinely take part.

SCHOLARSHIP

List all honors or AP classes you have taken or will be taking. Also use this area to list any college level course you have taken or will be taking. (Students who have already graduated from high school should only list courses taken while attending high school.)

Class/Course Title	10 th	11 th	12 th
Check here if your school does not offer honors or AP courses.	→		

List all academic awards and recognitions you have received.

Award	10 th	11 th	12 th
National Honor Society			

Are you fluent in any foreign languages? (*We are defining "fluent" to mean that you can read, write, comfortably converse and understand the language.*) If so, please list which language(s).

If you have a job or if you work for a family business (including a farm) please tell us the average number of hours you work each week when school is in session.

_____ hours per week

CANDIDATE CERTIFICATION

To the best of my knowledge, the information contained in this application and all associated documents is true. I understand the Senator's requirements, including the requirement for an interview. I certify that I am a U.S. citizen and a resident of the State of Ohio.

There is no known reason I should not be medically qualified to receive an appointment to a service academy, if nominated.

(Candidate's Signature)

(Date)

(Parent/Guardian Signature, if student is under 18)

(Date)

List your hometown newspapers.

Daily _____ Weekly _____

PERMISSION TO RELEASE INFORMATION

If I am nominated to a service academy, Senator Brown has my permission to release certain personal information to the media. This information includes my name, my hometown, my county of residence, the name of the school I am attending and other details provided as part of my application.

(Candidate's Signature)

(Date)

(Parent/Guardian Signature, if student is under 18)

(Date)

If you are nominated, may Senator Brown's office have permission to provide a reporter with your telephone number, if asked?

Yes _____ Phone number with area code _____

No _____

Please refer to the Information and Instructions packet for essay topics and submission information. If you do not have the Information and Instructions packet, please immediately contact the Academies Coordinator, Kate Malone, at Kate_Malone@brown.senate.gov or 888-896-6446 (press #1 for Cleveland).